

GEORGIA STATE BOARD OF DISPENSING OPTICIANS

Board Meeting Minutes

February 28, 2007

A meeting of the Georgia State Board of Dispensing Opticians was held on Wednesday, February 28, 2007, in Room 107 of the office of the Secretary of State at the Professional Licensing Boards' Office at 237 Coliseum Drive in Macon, Georgia.

The following Board members were present:

Glenn Morris, *President*

Dave Meldrum

Steve Sanford, *Vice President*

Thomas Schulz

Diane Drake, *Cognizant*

Staff Members Present:

Sandy Bond, *Executive Director*, Gwen Dodson, *Administrative Assistant*, Wylencia Monroe, *Assistant Attorney General*, Deborah Beard, *Compliance Manager*, Ellen Morris, *Board Secretary*, Katrina Martin, *Nursing-Consultant-Practice*, Ronjalyn Bond, *Application Specialist*, Crystal Jackson, *Application Specialist*, Lynn Eason, *Investigations*

Mr. Morris established that a quorum was present and called the meeting to order at 10:02 a.m.

Mr. Sanford moved, Mrs. Drake seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k), §43-1-19(h) and §50-14-4(b) to deliberate on applications, receive enforcement's, Board Attorney's and Cognizant's reports. Voting in favor of the motion were those present who included Board members Glenn Morris, Thomas Schulz and David Meldrum. The Board concluded the Executive Session in order to vote on these matters and to continue with the open session.

Agenda:

Mr. Sanford moved, Mr. Meldrum seconded and the Board voted to approve the agenda as presented.

Minutes:

Mr. Sanford moved, Mr. Meldrum seconded and the Board voted to approve the November 15, 2006 minutes.

Mr. Sanford moved and Mr. Schulz seconded and the Board voted to approve the December 22, 2006 minutes.

Executive Director's Report:

Mrs. Bond discussed the following item of interest.

- **House Bill 241**

GEORGIA STATE BOARD OF DISPENSING OPTICIANS

Board Meeting Minutes

February 28, 2007

Application Process:

The Board staff presented questions to the Board regarding processing of applications. A discussion took place with clarification on the following:

- Education Requirements if educated outside the United States.
- Specific titles acceptable for licensure.
- Three methods to obtain a license.
- Acceptable verification of age other than birth certificate (Green Card, Passport).

Complaint Process:

Mr. Schulz moved, Mr. Sanford seconded and the Board voted to approve one Board member to work as cognizant member on behalf of the Board and to review complaint matters. In the event that the cognizant member cannot review a certain complaint, a vice cognizant member will be appointed by the chair to review the complaint.

Approval of Board Meeting Dates:

Mr. Sanford moved, Mr. Schulz seconded and the Board voted to reschedule the May 9, 2007 meeting date to May 23, 2007.

CE Courses on Website:

Mr. Meldrum moved, Mr. Sanford seconded and the Board voted to have the approved CE Credit courses put on the website.

Mr. Schulz moved, Mr. Meldrum seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k), §43-1-19(h) and §50-14-4(b) to deliberate on applications, receive enforcement's, Board Attorney's and Cognizant reports. Voting in favor of the motion were those present who included Board members Glenn Morris, Diane Drake and Mr. Sanford. The Board concluded Executive Session in order to vote on these matters and to continue with the open session.

Attorney General's Report:

No written report.

Ms. Monroe reported that there are no open cases in the Attorney General's Office. Also, Ms. Monroe advised the Board to update the Georgia Contact Lens Law on the website to the current revised law.

GEORGIA STATE BOARD OF DISPENSING OPTICIANS

Board Meeting Minutes

February 28, 2007

Enforcement:

DISP060022

Mr. Schulz moved, Mrs. Drake seconded and the Board voted to close the case.

DISP 060023

Mr. Sanford moved, Mr. Schulz seconded and the Board voted to send the case back to Investigations to follow-up and obtain evidence if the business is continuing to practice without a license.

DISP070001

Mrs. Drake moved, Mr. Meldrum seconded and the Board voted to close the case.

Cognizant Report:

The Cognizant Board member presented the status and activity report with 18 cases brought to the Board and referred to Investigations. One case was dismissed per Board rule.

DISPO70005

DISPO70014

DISPO70021

DISPO70007

DISPO70015

DISPO70022

DISPO70010

DISPO70016

DISPO70028

DISPO70011

DISPO70018

DISPO70029

DISPO70012

DISPO70019

DISPO70030

DISPO70013

DISPO70020

DISPO70031

Exemption of CE Hours:

LDO002094

Mr. Sanford moved, David Meldrum seconded and the Board voted to deny the request for a one-time exception for all renewal CE credits to be obtained by online courses.

Valdosta Technical College Visit:

Mr. Meldrum moved, Mr. Sanford seconded to direct a chair appointed committee to visit Valdosta Technical College to evaluate the program and return to the Board with recommendations.

Mr. Schulz moved, Mr. Meldrum seconded to close the meeting with no further items requiring discussion.

GEORGIA STATE BOARD OF DISPENSING OPTICIANS

Board Meeting Minutes

February 28, 2007

Glenn Morris adjourned the meeting at 1:40.

Minutes recorded by:

Ellen Morris, *Board Secretary*

Gwen Dodson, *Administrative Assistant*

Minutes reviewed and edited by:

Sylvia Bond, *Executive Director*

Glenn Morris, *Board President*

Sylvia Bond, *Executive Director*

DATE APPROVED: May 23, 2007